

The City Council of the City of Mattoon held a regular meeting in the City Hall Council Chambers on October 6, 2015.

Mayor Gover presided and called the meeting to order at 6:30 p.m.

Mayor Gover led the Pledge of Allegiance.

The following members of the Council answered roll call physically present: YEA Commissioner Dave Cox, YEA Commissioner Sandra Graven, YEA Commissioner Rick Hall, YEA Commissioner Preston Owen, and YEA Mayor Tim Gover.

Also physically present were City personnel: City Administrator Kyle Gill, City Attorney Janett Winter-Black, Finance Director/Treasurer Beth Wright, Public Works Director Dean Barber, Fire Chief Tony Nichols, Police Chief Jeff Branson, Arts & Tourism Director Angelia Burgett and City Clerk Susan O'Brien.

**CONSENT AGENDA**

Mayor Gover seconded by Commissioner Hall moved to approve the consent agenda consisting of minutes of the Regular meeting September 15, 2015; bills and payroll for the last half of September, 2015.

**Bills and Payroll for the last half of September, 2015**

	<b><u>General Fund</u></b>		
Payroll		\$	270,799.38
Bills		\$	<u>1,375,020.12</u>
	Total	\$	1,645,819.50
	<b><u>Hotel Tax Administration</u></b>		
Payroll		\$	2,516.61
Bills		\$	<u>10,957.79</u>
	Total	\$	13,474.40
	<b><u>Insurance &amp; Tort Judgment</u></b>		
Bills		\$	<u>45,690.00</u>
	Total	\$	45,690.00
	<b><u>Arts Council</u></b>		
Bills		\$	<u>120.15</u>
	Total	\$	120.15
	<b><u>Midtown TIF Fund</u></b>		
Bills		\$	<u>2,000.00</u>
	Total	\$	2,000.00
	<b><u>South Rte 45 TIF Fund</u></b>		
Bills		\$	<u>6,054.00</u>
	Total	\$	6,054.00
	<b><u>Broadway East TIF Fund</u></b>		
Bills		\$	<u>4,507.34</u>
	Total	\$	4,507.34
	<b><u>Broadway East Bus Dist</u></b>		
Bills		\$	<u>3,154.25</u>
	Total	\$	3,154.25

**Capital Project Fund**

Bills		\$	7,075.30
	Total	\$	7,075.30

**Water Fund**

Payroll		\$	37,036.42
Bills		\$	57,524.58
	Total	\$	94,561.00

**Sewer Fund**

Payroll		\$	31,786.90
Bills		\$	96,150.29
	Total	\$	127,937.19

**Heath Insurance Fund**

Bills		\$	130,271.20
	Total	\$	130,271.20

**Motor Fuel Tax Fund**

Bills		\$	27,984.73
	Total	\$	27,984.73

Mayor Gover opened the floor for comments/discussion/questions with no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

**PRESENTATIONS, PETITIONS AND COMMUNICATIONS**

Mayor Gover opened the floor for comments from the Public. Mr. Randy Aper thanked the Council and staff for meeting with the east campground campers. Commissioner Cox state that he, Kyle Gill, Kurt Stretch, Debbie Crean and Joel Pittman met with the group and had a productive meeting.

**NEW BUSINESS**

Mayor Gover seconded Commissioner Graven moved to adopt Special Ordinance No. 2015-1605, declaring personal property owned by the municipality surplus and authorizing the sale or disposal of the property.

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**CITY OF MATTOON, ILLINOIS**

**SPECIAL ORDINANCE NO. 2015-1605**

**A SPECIAL ORDINANCE DECLARING PERSONAL PROPERTY OWNED BY THE MUNICIPALITY SURPLUS AND AUTHORIZING THE SALE OR DISPOSAL OF THE PROPERTY**

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF MATTOON, COLES COUNTY, ILLINOIS**, as follows:

**Section 1.** Supplies and equipment identified on Exhibit A to this ordinance are no longer necessary or useful to, or for the best interest of, the City of Mattoon, and are hereby declared surplus to the needs of the City of Mattoon.

**Section 2.** The City of Mattoon, Illinois does not express any warranty or imply any statement of condition of this surplus property. The Department Heads are hereby authorized to administratively sell by the most advantageous means and to negotiate the conditions for the sale, recycle, or other disposition of the property without further formal consideration or approval by the City Council. The City of Mattoon shall reserve the right to accept or reject any and/or all offers for this property.

**Section 3.** The Mayor and City Clerk are authorized and directed to execute any documents necessary to affect the sale or disposal of the property.

**Section 4.** This ordinance shall be deemed published as of the day of its adoption and approval by the City Council.

**Section 5.** This ordinance shall be effective upon its approval as provided by law.

Upon motion by Mayor Gover, seconded by Commissioner Graven, adopted this 6<sup>th</sup> day of October, 2015, by a roll call vote, as follows:

AYES (Names): Commissioner Cox, Commissioner Graven,  
Commissioner Hall, Commissioner Owen,  
Mayor Gover  
NAYS (Names): None  
ABSENT (Names): None

Approved this 6<sup>th</sup> day of October, 2015.

/s/ Tim Gover  
Tim Gover, Mayor  
City of Mattoon, Coles County, Illinois

ATTEST:  
/s/ Susan J. O'Brien  
City Clerk

APPROVED AS TO FORM:  
/s/Janett S. Winter-Black  
City Attorney

Recorded in the Municipality's Records on October 6, 2015.

Mayor Gover opened the floor for questions/comments/discussion with no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Owen seconded by Commissioner Hall moved to adopt Resolution No. 2015-2945, approving the Reciprocal Agreement on Exchange of Information between the City of Mattoon and the Illinois Department of Revenue for simplified municipal telecommunication tax; and authorizing the mayor and city clerk to sign the agreement.

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**CITY OF MATTOON, ILLINOIS**

**RESOLUTION 2015-2945**

**A RESOLUTION APPROVING A RECIPROCAL AGREEMENT ON EXCHANGE OF INFORMATION BETWEEN THE CITY OF MATTOON AND THE ILLINOIS DEPARTMENT OF REVENUE**

**WHEREAS**, the Public Act 98-1058 made changes to the statute regarding the furnishing of confidential taxpayer information to local governments; and,

**WHEREAS**, the City of Mattoon believes it is in the best interest of the City to sign a Reciprocal Agreement on Exchange of Information attached hereto.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council for the City of Mattoon, Coles County, Illinois:

**Section 1.** That the **Reciprocal Agreement on Exchange of Information** attached hereto be and is hereby approved; and,

**Section 2.** That the Mayor and City Clerk be and are hereby authorized to execute and sign the Reciprocal Agreement on Exchange of Information and any and all other documents necessary to give effect thereto.

**Section 3.** This resolution shall be in full force and effect from and after its adoption and approval as provided by law.

Upon motion by Commissioner Owen, seconded by Commissioner Hall, adopted this 6th day of October, 2015, by a roll call vote, as follows:

AYES (Names): Commissioner Cox, Commissioner Graven,  
Commissioner Hall, Commissioner Owen,  
Mayor Gover

NAYS (Names): None

ABSENT (Names): None

Approved this 6th day of October, 2015.

/s/ Timothy D. Gover  
Timothy D. Gover, Mayor  
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

/s/ Susan J. O'Brien  
Susan J. O'Brien, City Clerk

/s/Janett S. Winter-Black  
Janett S. Winter-Black, City Attorney

Recorded in the Municipality's Records on October 6, 2015.

Mayor Gover opened the floor for comments/questions with no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Cox seconded by Commissioner Graven moved to approve Council Decision Request 2015-1640, awarding the 2015/2016 Water Treatment Plant chemical bids to:

USALCO for Alum @ \$0.1996/pound; Brenntag Mid-South for Ammonium Sulfate @ \$0.32/pound; Polydyne for Cationic Polymer @ \$0.39/pound; Brenntag Mid-South for Chlorine @ \$0.19/pound; Brenntag Mid-South for Fluoride @ \$0.35/pound; Hawkins for Permanganate @ \$0.88/pound; Carus Corp for Phosphate Blend @ \$0.4520/pound; and Thatcher for Powdered Activated Carbon @ \$0.5650/pound.

Mayor Gover opened the floor for questions/comments with no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Hall seconded by Commissioner Cox moved to approve Council Decision Request 2015-1641, approving a \$4,000 grant by the Tourism Advisory Committee from hotel/motel tax funds to the EIU Club Softball

for hosting the 5<sup>th</sup> Annual Fall Frenzy Tournament to be held on September 25-27, 2015; and authorizing the Mayor to sign the agreement.

Mayor Gover opened the floor for questions/comments. Commissioner Hall stated the tournament was held at the Mattoon Complex. Mayor Gover inquired as to the late application. Director Burgett explained the timing of the return of the college students, who run the Clubs, and Director Burgett's attendance at a conference caused the unusual circumstances. Mayor Gover opened the floor for further questions with no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Hall seconded by Commissioner Owen moved to approve Council Decision Request 2015-1642, approving a \$5,000 grant by the Tourism Advisory Committee from hotel/motel tax funds to the Mattoon Santa Chase for hosting Mattoon Santa Chase Half Marathon and 5K race to be held on November 21, 2015; and authorizing the Mayor to sign the agreement.

Mayor Gover opened the floor for comments/discussion. Director Burgett noted other events during the same day as the Chase, including the Christmas Parade.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

#### DEPARTMENT REPORTS:

CITY ADMINISTRATOR/ COMMUNITY DEVELOPMENT noted the attendance of several meetings, finalized numbers with Attorney Beal for the police arbitration, received TIF information from recipients, received notice from Coles Together on a possible project in Mattoon, and requested CN Railroad to clean up railroad property; otherwise, business as usual. Mayor Gover opened the floor for questions. Commissioner Graven inquired as to 601 Lafayette, its deterioration, and fencing. Administrator Gill stated the owners were contacted directly to have fence erected and speed up demolition.

CITY ATTORNEY had nothing to report. Mayor Gover opened the floor for questions with no response.

CITY CLERK noted business as usual with nothing new to report. Mayor Gover opened the floor for questions with no response.

FINANCE noted the 2015 Treasurer's Report was filed, Auditors to present FY15 Audit on November 3<sup>rd</sup>, processing the Local Debt Recovery agreement and Unclaimed Property Report. Mayor Gover opened the floor for questions with no response.

PUBLIC WORKS noted the Oil & Chip contracts were done, finished City's portion of Camp Grant ellipse, and updated Council on Burgess Osborne Auditorium painting to start with landscaping in the Spring, bike trail connection to Douglas Hart, the Public Works Building specification progress, Street works, and Satellite Treatment Facility – Riley Creek. Mayor Gover inquired as to Heritage Park progress and bike trail improvements with Director Barber stating Heritage Park's consultant to meet next week, and dragging the bike trail once a year. Commissioner Hall noted the holes would require more than dragging the path. Director Barber would review the situation to determine whether ditch work would be necessary, and Superintendent Stretch could maintain the foliage.

FIRE announced Fire Prevention Week, the Open House on Saturday; and reported on the conducting of fire drills, tours, fire hydrants' flow testing and painting; otherwise, business as usual. Mayor Gover opened the floor for questions with no response.

POLICE reported business as usual and the new traffic sign was having a positive response by slowing traffic down. Commissioner Cox inquired as to the acquisition of the sign. Chief Branson stated this was the second attempt at a State grant which covered \$11,000 of the \$17,000 cost. Mayor Gover opened the floor for further questions with no response.

ARTS AND TOURISM reported on a successful Business Expo at the Mall, reminded Council of the presentation of Dracula in the Lone Elm Room with a specialty-themed dinner, announced the next Art Council's mural project to be placed on the wall east of the Depot, and noted preparation of Lightworks on November 20<sup>th</sup>. Mayor Gover opened the floor for questions. Commissioner Cox inquired as to the financials from Bagelfest with Director Burgett stating she would send the final report to the Council.

#### COMMENTS BY THE COUNCIL

Commissioners Cox, Graven, Hall, and Owen had no further comments.

Mayor Gover seconded by Commissioner Owen moved to recess to closed session at 6:58 p.m. pursuant to the Illinois Open Meetings Act for the purpose of discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the City (5ILCS/20 (2)(C)(1)).

Council reconvened at 7:23 p.m.

Commissioner Hall seconded by Commissioner Cox moved to adjourn at 7:24 p.m.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, NAY Commissioner Graven, YEA Commissioner Hall, NAY Commissioner Owen, YEA Mayor Gover.

/s/Susan J. O'Brien  
City Clerk